Name:	Exceeded expectations	Met most expectations	Met some Expectations	Did not meet expectations	Score/ Mark
Class:				expectations	IVIGIR
Date:					
	20 - 15 pts	15-10 pts	10-5 pts	5-0 pts	
Design and Lay-out	The mind map is well- presented and inviting.	The mind map is well- presented and inviting.	Most of the mind map is pretty good-looking.	Most of the mind map is poorly presented.	
	All the information is easy to understand.	Most of the information is easy to understand.	Some of the information is difficult to understand.	Most of the information is difficult to understand.	
	The mind map is clearly readable and looks neat, orderly, clean and attractive.	The mind map is clearly readable, somewhat neat/attractive and orderly.	The mind map is readable, and some parts are attractive/ neat/ orderly.	The mind map is not presented in a neat or attractive way and is hardly readable.	/20
	20-15 pts	15-10 pts	10-5 pts	5-0 pts	
Use of colour/ images/ symbols/ links	The student shows excellent craftsmanship and has used multiple colours/ images/ symbols or links that work well. to meaningfully clarify all connections. The various connections /categories clearly make sense throughout the mind map, because of the clever use of colours.	The student has effectively used at least three colours/ images/ symbols or links to clarify most of connections and to categorise topics in the mind map by using colours that work well together.	The student has made an obvious attempt to use colour/ images/ symbols or links to show connections and/ or to use colour / images/ symbols or links to categorise topics in the mind map, but this is done inconsistently. The colours do not always work well together.	The student has made little use of colours/ images/ symbols or links to illustrate connections between ideas or to categorise topics in the mind map. The used colours do not work well together.	/20

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Format	The branches of the mind map start from the main idea/ key word in the centre of the page and are clearly connected. The branches become thinner as they radiate out from the centre. Ideas branch out of other ideas in a logical and organised manner; associations are shown.  The mind map follows one and the same branch format.  Only one key word is presented per branch.	The branches of the mind map start from the main idea in the centre of the page. A lot of the ideas/ key words branch out of other ideas in a pretty logical and organised manner. Not all of the branches become thinner as they radiate out from the centre. Associations are not always shown.  The mind map partially follows the branch format but also uses other formats (bubbles, circles, boxes etc.) Multiple key words are presented per branch.  This sometimes makes it a bit confusing for the reader.	The branches of the mind map start from the main idea in the centre of the page. Some ideas branch out of other ideas; not always in a logical and organised manner. Associations are sometimes shown.  The mind map follows the branch format, but clearly uses different formats (bubbles, circles, boxes etc.) Multiple words are used on the various branches/ formats.  This clearly makes it confusing for the reader to understand parts of the mind map.	The branches of the mind map start in the centre of the page. A couple of ideas branch out from other ideas. Associations are not/ hardly shown.  The mind map does not follow a logical and organised pattern and multiple words are used on most of the branches/ formats.  The mind map is chaotic and difficult to understand.	/20_

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	20-15 pts	15-10 pts	10-5 pts	5-0 pts	
Content, understanding	The student's name, grade, reference to text, title/ topic are mentioned.  The mind map is clearly related to the text and contains accurate details/ all facts based on the selected text. It allows the reader to learn much more about the topic (selected text).  The mind map demonstrates a deep understanding of the text.  Superior effort is shown; the student took great pride in it.	The student's name, grade and reference to text, title/ topic are mentioned.  The mind map contains quite a lot of interesting details/ facts based on the selected text.  Some elements seem to be out of place. Still, it allows the reader to learn something about the topic (selected text).  The mind map demonstrates a good understanding of the text.  Good effort is shown; it looks like the student took some pride in it.	The mind map contains three- to four of the following elements: The student's name, grade and reference to text, title/ topic are mentioned.  The mind map contains some interesting details/ facts based on the selected text; not all of the elements from the text are included. The student has hardly utilised the text to gather information and demonstrates a some understanding of the text.  Some effort is shown; it looks like the mind map has been made in a hurry.	The mind map contains only one or two of the following elements: The student's name, grade and reference to text, title/ topic. The mind map demonstrates lack of coherence;  The mind map has hardly anything to do with the selected text. It contains several factual errors. The student has not utilised the text to gather information and demonstrates little understanding of the text.  The reader cannot follow or understand what the mind map is about.  It looks like the student just wanted to get it over and done with.	/20

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	20-15 pts	15-10 pts	10-5 pts	5-0 pts	
Grammar & Mechanics	The student makes few, if any, errors in grammar, punctuation or spelling in the mind map	The student makes a couple of errors in grammar, punctuation or spelling in the mind map.	The student makes some errors in grammar, punctuation or spelling in the mind map.	The student makes a lot of serious errors in grammar, punctuation or spelling in the mind map.	/20_
					TOTAL SCORE

Additional comments to help you improve your processing task.